## MAPPING + PLACE | SYLLABUS | ART6933 | Spring 2022

Instructor: Katerie Gladdys Email: kgladdys@ufl.edu

Class Meeting Time: M 11:45-2:45 (5-7)

Classroom: FAC306

Office Hours: W 9:00-10:00 on ZOOM or by appointment

My Office: FAC301 Phone: 273-3073

Credits: 3

# **Course Description**

This seminar introduces students to mapping and exploration as a potential methodology for their own art practice, interpreting and situating their work with a physical and/or virtual context/place. Students will interface with the local landscape conducting experiments and interventions with their surroundings with the intention of developing strategies that inform their work/projects. This class looks for the connections between students' own work and geography, GIS, GPS, landscape architecture, critical theory, anthropology, and natural resources. We will read selections by Jonathon Stilgoe, Michel deCerteau, Giles Deleuze, Henri Lefebvre, Rebecca Solnit, Edward Soja, Gaston Bachelard, and Lucy Lippard to name a few.

#### **Course Format**

Class format will consist of discussion, creative experiments, field trips, collaborations, critiques as well as studio visits/individual meetings. In this class, you will be required to read, write, make work and engage physically with the environment. This class meets once a week with an additional 2-3 meetings for small group critique at a mutually agreed upon time as well as a potential two-day overnight field trip to one of University of Florida's research stations. We will meet together on Mondays, interact with guest speakers, discuss readings and the outcomes of the "experiments" and interventions with place/landscape. During this time and at other times we may also go outside the classroom to explore the aspects of mapping and or to practice the activity of mapping. You are expected to create a piece or intervention individually or as part of collaboration associated with the field trip and to create a work as part of your own studio practice that uses the methodologies and readings from the class as a source for inspiration.

Class is a space for learning. Learning means that we have the right to make mistakes and not always to be in presentation mode. This class will not be recorded by and recording of this class by anyone for any reason is not permitted without prior permission of myself and the entire class.

Caveat to the above: We are still in the middle of a pandemic and depending on what happens, the class format could shift and change over the course of the semester.

## **Objectives**

#### Students will:

- Formulate a personal and working definition and/or theory of how various interpretations of mapping work in a contemporary art setting vis a vis your art practice.
- Create personal and collaborative work that considers and explores mapping from technological, conceptual, material, and socially engaged perspective.
- Experiment with a variety of techniques, ideas, and research methods used by cartographers, geographer and critical spatial theorists as ways of understanding what is meant by mapping connecting your personal values to your art practice.
- Consider both the physical and virtual environments that form the "local" as subject matter for informing art practice
- Broaden your knowledge and expectations with respect to sites both physical and virtual where mapping can be practiced and enacted upon through readings and examination of others art and research practices.
- Create art and research that is informed by political, social, biological, economic, scientific, (add your category) systems of organization as a means to better understand the many interpretations of the mapping and how those interpretations potentially impact your art practice and research.

#### **Course Structure**

The interface for this class is on Canvas. The materials associated with each class are placed in modules. In each module is a dated page that topics covered and relevant links to artists etc, the assigned weekly discussion where you will post your response to readings, screenings, etc. There is a calendar where we will schedule small group crits. Discussion assignments can also be found in the assignments section of Canvas. There is built in redundancy which can be confusing. Please do not start your own discussion on Canvas. Post your reading reflection/response to discussion started by me for the week.

# Schedule

WEEK ONE - January 5 Survey and Reading Assignment for WEEK TWO WEEK TWO January 10 - Introductions and housekeeping possible Map Library Field Trip WEEK THREE - January 17 NO CLASS MLK Day WEEK FOUR - January 24 Water as Place Aquaculture and Marine Biology of Seahorse Key (?) WEEK FIVE - January 31 Mapping Abstractions and Time History and Archeology of Seahorse Key (?) Mapping Climate Change in Urban Florida WEEK SIX - February 7 Walking as Art Practice and Wayfinding Technologies and Psychogeography WEEK SEVEN - February 14 **TBA** WEEK EIGHT - February 21 Topographies WEEK NINE - February 28 Mapping Infrastructure -WEEK TEN - March 7 **NO CLASS - SPRING BREAK** WEEK ELEVEN - March 14 GIS - Political Space WEEK TWELVE - March 21 Scopic Views - Remote Sensing WEEK THIRTEEN - March 28 Mapping the Minute WEEK FOURTEEN - April 4 Mapping Virtual Space WEEK FIFTEEN - April 11 **TBD** WEEK SIXTEEN - April 18

## **Required Course Materials**

CRITIQUE of Remote Trip Projects

I will provide pdfs for the readings. Readings and screenings with be decided by myself, those enrolled in the seminar and potentially guest speakers. In the first week of the spring semester, there is an assignment where you will be asked to propose potential topics and readings. Reading materials will be provided electronically.

You may also be required to watch films and videos and performances as part of this course. Many of these videos can be accessed for free or as a rental on services such as Amazon, Netflix, or iTunes. I will try and choose options that keep the cost down to a minimum. Another option besides looking for a so-so quality video on YouTube is to check out the UF Library's Streaming Video Databases.

To access UF Library videos, navigate to <a href="https://guides.uflib.ufl.edu/eresources/streaming">https://guides.uflib.ufl.edu/eresources/streaming</a>. Click on the link to the streaming service and then log on to the service with your net ID and then navigate to the film/video you would like to watch. If you are watching from off-campus, you will have to set a VPN account in order to stream large amounts of video data. To set up a VPN account, go to UF Libraries: About the UF VPN - <a href="https://cms.uflib.ufl.edu/offcampus">https://cms.uflib.ufl.edu/offcampus</a> Some of the video services offered by UF are the following. Please be aware that the library changes this list periodically.

Films on Demand - documentary and educational - <a href="https://login.lp.hscl.ufl.edu/login?URL=http://fod.infobase.com/PortalPlayLists.aspx?wid=1505">https://login.lp.hscl.ufl.edu/login?URL=http://fod.infobase.com/PortalPlayLists.aspx?wid=1505</a>

Film Platform - few films there, currently -

https://login.lp.hscl.ufl.edu/login?URL=http://filmplatform.net/universities/university-of-florida/

Alexander Street Press Academic Video Online - ethnographic films, educational films and some documentaries <a href="https://video-alexanderstreet-com.lp.hscl.ufl.edu/channel/academic-video-online">https://video-alexanderstreet-com.lp.hscl.ufl.edu/channel/academic-video-online</a>

Digitalia - all kinds of films popular and art - <a href="http://www.digitaliafilmlibrary.com.lp.hscl.ufl.edu/">http://www.digitaliafilmlibrary.com.lp.hscl.ufl.edu/</a>
Docuseek2 - documentaries - <a href="https://docuseek2.com/ufl">https://docuseek2.com/ufl</a>
Jove - Journal of Visualized Experiments - science - <a href="https://www.jove.com/">https://www.jove.com/</a>

As part of this course you have access to technical resources in the form of equipment which can be checked out from the FAC306 lab and cage. Be aware though that if another class is given an assignment that requires them to use that equipment, that class is given priority. Analog and digital means to make art.

## **Access to Equipment and Facilities**

As a student in this class you can checkout equipment from the Cage. Here is a URL with the FAC306 Lab Hours and Cage Equipment Checkout Schedule. http://plaza.ufl.edu/mchristo/306-schedule.html

## **Distribution of Grades**

Class attendance and participation = 20%

Reading/screening/activity and writing in preparation for weekly class activity or discussion = 30%

Small group crit attendance, prepared-ness, and participation = 20% Remote Location project and participation in pending exhibition = 30%

Class attendance and participation (10% (showing up) + 10% (actively participating in in-class discussion) = 20% total weighted.) Attendance counts. This is an experiential learning course. If you are not present, you will not benefit. Participation is critical in order to engage with the topics and the materials. There are 15 class session including the field trip to Seahorse Key. Writing and Doing - Readings/Screenings/Writing/Activities/Discussions (30%) In order to be engaged, we need to be informed. We become informed by through reading, listening, tasting, smelling and touching, watching/observing. As artists, we engage and process information through making and writing and discussing. Every week you will have readings, screening, podcast and/or experience in preparation for the next class. You will submit a written piece (3-5 paragraphs) to the Canvas Discussion that thoughtfully responds the assigned readings/screenings/podcasts/experience prior to class. As part of your writing, please include at least two questions based upon the assigned materials that could generate discussion or address topics in the materials that need clarification. Weekly writing is graded on its completeness and expression of thought, as well as a demonstration of critical consideration regarding the readings/media under discussion. This is a graduate seminar and I believe that you are already familiar with what constitutes a well-written assignment. I am including a writing rubric so that you have an idea of my expectations for a writing assignment.

Small group critique (20%) In addition to our meeting time on Monday, we will meet in smaller groups (3-6) at people's studio or communal critique spaces for small group crit. These critiques are scheduled at mutually agreed upon times outside of our Monday session. Each critique generally lasts from 30-40 minutes per person. Each person should plan on attending two of these sessions in addition to their own. If you are being critiqued, you need to have work that is ready to be discussed. Those attending need to be prepared to offer constructive criticism and thoughtful feedback. I evaluate this part of your grade based on preparedness to show work and actually having work for us to critique and discuss if you are showing work. If you are just attending, I base you grade on actually showing up and meaningfully participating verbally or if on Zoom in the Chat as well.

Seahorse Key Project or Remote Location Project (30%) We will spend time at Seahorse Key, one of UF's marine labs, off the coast of Cedar Key or another UF facility on the weekend of TBA. Prior and during our visit, you will research and then over the course of the semester make a piece (either individually or in collaboration) that responds to the site-specificity of Seahorse Key/UF research station, uses the notion of mapping as a methodology for understanding place and resonates with your art practice. I am working on an opportunity to exhibit this work publicly. Projects are graded on their ability to communicate conceptually and aesthetically your intent as well as demonstration of mastery of the technical apparatus you chose to employ.

## **Grading and Evaluation**

The purpose of grading is to clearly and accurately pinpoint the strengths and weaknesses of your progress. Education is an ongoing process of self-reflective synthesis of course content, individual research and art practice. You should take every opportunity to take advantage of this and extend this class in a direction that is most valuable to your singular needs as your make work at part of your MFA and beyond. For more information on UF policies on grade points, see <a href="http://www.registrar.ufl.edu/catalog/policies/regulationgrades.html">http://www.registrar.ufl.edu/catalog/policies/regulationgrades.html</a>

## **Grading Scale**

- A 100–94: superior work, all criteria have been surpassed in a distinguished manner
- A- 93–90: superior work, all criteria have been surpassed
- B+ 87-89: very good work, all criteria have been surpassed
- B 83-86: above average work
- B- 80-82: slightly above average work
- C+ 77-79: adequate, average work
- C 73-76, adequate work
- C- 70-72, less than adequate work
- D+ 67-69: barely meeting criteria
- D 63-66 barely meeting criteria
- D- 60-62 barely meeting criteria
- E 59-0: failure to meet criteria

Weekly written assignments are due at the beginning of class on the day they are due. Each day that they are late, you lose 10% from the maximum possible grade. Work turned in after class on the due date is counted as one day late (-10%).

A grade of C- or below will not count toward major requirements.

# **Course Expectations**

# **PARTICIPATION + ATTENDANCE**

## What constitutes participation?

- complete readings for the associated assignment prior to class
- contribute to class discussions
- ask relevant questions
- respond thoughtfully
- show consideration for classmates
- attend every class period
- positive attitude and open mind

## **Expectations for Class Participation**

Participation by all members is critical to the success of this class. Participation includes contributing to ongoing discussions and critiques, suggestions of alternative ways of approaching projects, along with a thoughtful process and strong work ethic. Participation is evaluated with respect to both quality and quantity. Registered students who do not attend at least one of the first two class meetings for the course, and who have not contacted the department to indicate their intent, may be dropped from the course.

## **Lateness and Leaving Early**

I will take attendance at the beginning of each class. If you are not present at that time, you will be marked as absent unless you see me at the end of class letting me know that you came so I can correct my attendance sheet. You are expected to stay for the entire class period. I generally check to see who is around after the break. If you leave, your attendance will be recorded as late. Four late marks count as an unexcused absence. If you know that you will be late or absent, please let me know in advance by contacting me at kgladdys@ufl.edu.

## **Late Assignments**

10% will be deducted for each day the assignment is late. In-class assignments that are 10 points or less may not be made up unless you have contacted me in advance. If you arrive late and miss the better part of an in-class assignment, you are welcome to do the assignment on your own time, but I will not give credit for it. It is not fair to the students who were on time.

## **Keeping and Making Up**

If you are having difficulties for any reason in understanding the material and completing the work for this class, you need to make an appointment to meet and talk with me. Do not wait until the last minute (right before an assignment is due) or until you are totally lost to contact me. Requirements for class attendance and make-up exams, assignments, and other work are consistent with university policies that can be found at:

https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx.

## **Expectations for Attendance**

This class is very experiential and experimental in nature. Some or most of this class maybe on Zoom. Please be on screen if your connection and context allow. From my experience over the last two semesters and (probably yours as well if you are teaching), discussions are more dynamic and livelier if we can see one another even in a gridded and pixleated medium such as

Zoom. We will do a lot of in-class activities for which you will get credit. Many of these activities cannot be "made up" outside of class. You will miss out on a great deal if you do not come. There is a correlation in studio classes between attendance and final grades. You have a better chance of doing well if you come to class. Students are permitted three absences without penalty. A fourth absence will reduce the final participation grade by one letter grade per occurrence. Three "tardies" will equal one absence.

In general, acceptable reasons for absence from class include illness, serious family emergencies, special curricular requirements (i.e., judging trips, field trips, professional conferences), military obligation, severe weather conditions, religious holidays, and participation in official university activities such as music performances, debate, and athletic competitions. Absences from class for court-imposed legal obligations such as jury duty or subpoena will be excused. Other sound reasons may be offered and considered on an individual basis. Requirements for class attendance and make-up exams, assignments, and other work are consistent with university policies that can be found at:

# https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx

Attendance is also 10% of your grade. If you do not show up and are not present for the entire class, you lose points. The 10 points awarded for participation is not weighted. you receive a point value for every class.

You are expected to stay for the entire class. Some of this course will be online using Zoom. While on Zoom, you must be present with live video and a non-distracting background. Be professional; be on time. Arriving late or not being prepared is disruptive to others. Attendance is taken at the beginning of each class. You will be considered tardy if you arrive after roll is taken. If you cannot attend class, please inform the instructor ahead of time.

# **Lateness and Leaving Early**

I will take attendance at the beginning of each class. If you are not present at that time, you will be marked as absent unless you see me at the end of class letting me know that you came so I can correct my attendance sheet. You are expected to stay for the entire class period. I generally check to see who is around after the break. If you leave, your attendance will be recorded as late. Four late marks count as an unexcused absence. If you know that you will be late or absent, please let me know in advance by contacting me at kgladdys@ufl.edu. Both lateness and absence will also have an effect on your participation grade.

## **Late Assignments**

All assignments and projects for this class need to be completed on time. If you turn a project after the deadline, 10% will be deducted for each day the project is late. In-class assignments that are 10 points or less may not be made up unless you have contacted me in advance. If you arrive late and miss the better part of an in-class assignment, you are welcome to do the assignment on your own time, but I will not give credit for it. It is not fair to the students who were on time.

## **Keeping and Making Up**

If you are having difficulties for any reason in understanding the material and completing the work for this class, you need to make an appointment to meet and talk with me. Do not wait until the last minute (right before an assignment is due) or until you are totally lost to contact me. Requirements for class attendance and make-up exams, assignments, and other work are

consistent with university policies that can be found at: https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx.

#### **ENGAGING WITH ONE ANOTHER**

In our structured and unstructured discussions and dialogue, we also will have many opportunities to explore some challenging issues and increase our understandings of different perspectives. Our conversations may not always be easy; we sometimes will make mistakes in our speaking and our listening; sometimes we will need patience or courage or imagination or any number of qualities in combination to engage our texts, our classmates, and our own ideas and experiences. Always we will need respect for others. Thus, an additional aim of our course necessarily will be for us to increase our facility with the sometimes, difficult conversations that arise as we deepen our understandings of multiple perspectives – whatever our backgrounds, experiences, or positions.

I want this class to be fun and meaningful with everybody feeling comfortable to contribute to the dialogue. This is how we learn. Effective learning/teaching is a creative and co-constructed experience with give and take between teacher and student and between student and student. Key to facilitating an environment for learning is respect. Disruptive and disrespectful actions make for stressful atmosphere which is not conducive to learning.

Here are some thoughts and suggestions for cultivating community.

- Treat every program interaction, both in and out of class and critique, as if you were professional colleagues who need to work together to be successful.
- Be an active listener who seeks to understand.
- Honor multiple perspectives and experiences that others bring to the program.
- Take responsibility (for your statements, actions, interactions, academic performance).
- Assume good intent on the part of others.
- Pause and reflect before reacting.
- Use every class session and every interaction with peers to think about your future as an artist and teacher.
- Conduct yourself with personal integrity and honesty. See UF Student Honor Code policies below.
- Communications outside of class with individuals as well as the class are done via email, please check your @ufl.edu email account regularly for updates and additional course information.
- When collaborating with others for group projects, you are expected to do your share of
  the work and communicate effectively with others in your group i.e. providing correct
  contact information to the rest of the group, responding to emails and phone calls
  regarding the group project, attending meetings to work out assignments and
  schedules.

It is my intent that students from all diverse backgrounds and perspectives be well-served by this course, that students' learning needs be addressed both in and out of class, and that the diversity that the students bring to this class be viewed as a resource, strength and benefit. It is my intent to present materials and activities that are respectful of diversity: gender identity, sexuality, disability, age, socioeconomic status, ethnicity, race, nationality, religion, and culture.

## **Electronic Device Policy**

A note on cell phones, texting, and checking one's email during class: Research has shown us that even having our cell phones on the table in front of us diminishes our ability to learn well; further, taking notes via computer diminishes one's ability to process information. Checking texts, emails, and messages is also unprofessional and disrespectful to our class community. Please put your phones on vibrate, do not check email, Facebook etc. via computer during class; I will do so as well. I appreciate your cooperation with this important aspect of creating a class of which we all want to be a part. No sound or visual recordings may be made during class time unless the recording is part of a class assignment or the instructor grants prior permission.

#### WHAT YOU CAN EXPECT FROM ME

- End class on time or within two minutes of scheduled ending time unless previously notified
- Answer student email with in 24 hours or less (usually a lot less) unless I am out of the country or in a place where there is not email. My office phone is NOT the best way to reach me as I am often in the lab teaching or in my studio working. Face to face communication in class or email are the preferred methods of communication.
- Return assignments in a timely manner
- Be available during my office hours. If I am not in town, I will let you know in advance if I am not able to attend office hours.
- Listen to student concerns and questions.
- Explain, answer and research questions regarding the topics of the class. The nature of technology and learning is ever evolving. If I do not have an immediate, answer, I will research your question and get back to you in a timely fashion with a solution or a reference to a relevant resource.
- Abide by the grading scale above and not change dates for turning in assignments unless the class as a whole has agreed upon the change.

## **ONLINE COURSE EVALUATIONS**

Students are expected to provide professional and respectful feedback on the quality of instruction in the course by completing course evaluations via GatorEvals. Guidance on how to give feedback in a professional and respectful manner can be found at https://gatorevals.aa.ufl.edu/students/. You will be notified when the evaluation period opens and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals or via <a href="https://ufl.bluera.com/ufl/">https://ufl.bluera.com/ufl/</a> (Links to an external site.)
Summaries of course evaluation results are available to students at <a href="https://gatorevals.aa.ufl.edu/public-results/">https://gatorevals.aa.ufl.edu/public-results/</a> (Links to an external site.).

# General University Policies and Services UF STUDENT GUIDE

This resource covers most policies and procedures important to students - <a href="http://www.dso.ufl.edu/stg/">http://www.dso.ufl.edu/stg/</a>

#### accommodations for students with disabilities

I will make every attempt to accommodate students with disabilities. Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation. Disability Office — http://www.dso.ufl.edu/OSD/

# contacts for university counseling services

includes personal, academic, crisis and career services. Dial 392-1575. <a href="http://www.counsel.ufl.edu/">http://www.counsel.ufl.edu/</a>

#### contacts for student healthcare center

Dial 911 for medical emergencies.

Dial 392-1161 for urgent after-hours medical questions.

Dial 392-1171 for after-hours mental health assistance.

http://www.health.ufl.edu/shcc/

#### **ENVIRONMENTAL HEALTH AND SAFETY**

http://www.arts.ufl.edu/art/healthandsafety

Each student must complete a H&S STUDENT WAIVER FORM (available next to the copier in the SAAH office) and on-line (see address above). Waivers must be turned into the SAAH Director of Operations before the end of the 2nd week of classes. Because we use some hazardous materials as part of the electronic components that become part of our projects, please pay particular attention to the guidelines below.

## Appendix I:

## Area Specific Information: Art + Technology

#### 1. Hazards of Materials

Batteries, old monitors, lamps from digital projectors if broken may release mercury.

THERE ARE NO KNOWN HEALTH HAZARDS FROM EXPOSURE TO LAMPS THAT ARE INTACT.

#### 2. Best Practices

Though not much waste is generated, the Digital Media technician is certified for handling Hazardous Waste by the University of Florida. For installations or sculptural elements, please cross-reference with other area specific information as needed.

#### 3. Links

n/a

#### 4. Area Rules

All users of the studio classrooms are expected to follow studio area rules at all times. If you have any questions, ask your instructor.

- Follow all SA+AH Health and Safety handbook guidelines (the handbook should be reviewed by your instructor and can be found at: www.arts.ufl.edu/art/healthandsafety)
- Follow the SA+AH Satellite Waste Management Chart in the classroom and other health & safety guidelines posted for your media.
- In case of emergency, call campus police at 392-1111
- File an incident report (forms may be found in the SAAH H&S handbook, the SAAH faculty handbook and in the main office.) Turn completed forms into the SAAH Director of Operations within 48 hours of the event.
- Alcohol is forbidden in studios
- Familiarize yourself with the closest eyewash unit.
- No eating or drinking in computer the lab.
- Do not use spray adhesive in the studios or in the building. There is a professional and safe paint spray

booth in FAC-211A for your use.

- Shoes must be worn at all times.
- Protective equipment must be worn for hazardous work.
- Do not block aisles, halls or doors with stored items or when working. This is a violation of fire codes.
- Do not store anything on the floor. This impedes cleaning and creates a hazard.
- Installations must be removed as soon as possible after critique.
- Clean up spills immediately.
- Take items which do not fit into the trash to the dumpster, follow dumpster guidelines.
- Follow the **SA+AH CONTAINER POLICY** (see policy below)

#### **LABELS**

There are 2 types of labels used in the SA+AH-- yellow and white. Both labels are found at the red MSDS box and

are supplied by the SA+AH. Each is used for a different purpose.

## White:

All new and or used products in containers (hazardous or what might be perceived as hazardous -i.e. watered down

gesso, graphite solutions, satellite containers of solvents, powders, spray paints, fixatives, oils, solvents, etc....) must

be labeled within the SA+AH to identify their contents. Labels can be found at the MSDS box in each studio and

work area. All containers must be marked with your name, contents and date opened. All secondary/satellite

containers for hazardous materials must be marked with content, your name and the date opened. All unmarked

containers will be disposed of with no notice.

#### Yellow:

WHEN HAZARDOUS ITEMS ARE DESIGNATED AS WASTE.

**All containers** must have a yellow label identifying the contents that are designated as trash for weekly EHS pick

up.

- Flammable solid containers (red flip top) must have a yellow hazardous waste label on the outside (top).
- 5 gallon jugs must have a yellow hazardous waste label on the outside.
- Fibrous containers must have a yellow hazardous waste label on the outside (top).
- Each item in the blue bin must have a yellow hazardous waste label.

Note: Hazardous Waste labels should include all constituents in the waste mixture as well as an approximate

2 percentage of the total for that item and must add up to 100%.

Labels should also include the Bldg and room number of the shop generating the waste along with the Waste

Manager for your area, this is located on the SWMA sign posted at the sink or at the Waste Management Area.

## **Safety and Security**

University Police Department - <a href="http://police.ufl.edu/">http://police.ufl.edu/</a> (Links to an external site.)Links to an external site.)

Dial 911 for emergencies.

Dial 392-1111 otherwise.

## **Reading Days**

The two days prior to the start of examinations in the fall and spring semesters, generally a Thursday and Friday, are designated reading days. No classes or exams are held on these days. Instead, students are encouraged to use these days for study and review.

## Twelve-day Rule

Students who participate in official athletic or scholastic, extracurricular activities are permitted twelve (12) scholastic day absences per semester without penalty. In any case, it is the student's responsibility to maintain satisfactory academic performance and attendance.

# **Absences for Religious Holidays**

Students, upon prior notification of their instructions, shall be excused from class or other scheduled academic activity to observe a religious holy day of their faith. Students shall be permitted a reasonable amount of time to make up the material or activities covered in their absence. A student who believes that he/she has been unreasonably denied an education benefit due to religious beliefs or practices may seek redress through the student grievance procedure.

## **Honesty Policy**

An academic honesty offense is defined as the act of lying, cheating or stealing academic information so that one gains academic advantage. As a University of Florida student, one is expected to neither commit nor assist another in committing an academic honesty violation. Additionally, it is the student's duty to report observed academic honesty violations. These can include: cheating, plagiarism, bribery, misrepresentation, conspiracy, or fabrication.

http://www.dso.ufl.edu/judicial/academichonestystudent.html

# **Computer Use and Acceptable Use Policy**

All faculty, staff, and students of the University of Florida are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against University policies and rules, disciplinary action will be taken as appropriate.

http://www.circa.ufl.edu/computers/ (Links to an external site.)Links to an external site.

http://www.cio.ufl.edu/aupolicy.htm

## **Disruptive Behavior**

Faculty, students, Administrative and Professional staff members, and other employees [hereinafter referred to as "member(s)" of the University], who intentionally act to impair, interfere with, or obstruct the mission, purposes, order, operations, processes, and functions of the University shall be subject to appropriate disciplinary action by University authorities for misconduct, as set forth in the applicable rules of the Board of Regents and the University and state law governing such actions. A detailed list of disruptive conduct may be found at http://www.aa.ufl.edu/aa/Rules/1008.ht

Be advised that you can and will be dismissed from class if you engage in disruptive behavior.

Critical Dates on the University Calendar http://www.reg.ufl.edu/dates-critical.html (Links to an external site.)Links to an external site.

It is your responsibility to check the class web site in a regular basis. Generally, I announce any changes to the syllabus in class.